



**COLCHESTER BOARD OF EDUCATION  
Budget Finance Committee Meeting**

**Thursday, April 4, 2024  
8:00 AM  
Board Of Education Conference Room**

**MINUTES**

**BOARD MEMBERS PRESENT:** Christopher Rivers, Michelle Millington, Alexander Oliphant (arrived at 8:26 AM)

**ADMINISTRATION PRESENT:** Superintendent Daniel P. Sullivan, III, Business Director Rachel Linkkila

**OTHERS PRESENT:** Executive Assistant to the Superintendent Alyssa Fratoni

**1. MEETING OPENING**

**1.1 Call to Order**

Christopher Rivers called the meeting to order at 8:04 AM

**1.2 Roll Call**

C. Rivers conducted a roll call

**2. PUBLIC COMMENT**

**2.1** No public comments.

**3. \*PRIORITY DISCUSSION / ACTION ITEMS**

**3.1 \*Approval of Budget Finance Committee Minutes from March 7, 2024**

Motion by: M. Millington

Moved to approve.

Second: C. Rivers

Vote: All in favor, motion carried

**3.2 \*Budget Reports**

R. Linkkila stated that the *Certified Daily Substitues* and *Clasified Daily Substitues* lines on the

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Budget Report are over expended but it can be offset with salary lines. She stated that this budget was built prior to change in sub pay. *Pupil Services Private, Pupil Transportation - Special Education and Tuition - Private* will be covered by excess cost. *Tuition - Magnet Schools* will be taken from *Tuition VO-AG*. *Other Capital Outlay* will be adjusted to reflect that we do not owe that money.

The Board had questions about confidentiality in the case of a special education student who would potentially take up a large amount of money in the budget. R. Linkkila said that it will be compounded due to multiple students with multiple moving parts so it would be hard to pin-point an exact student so there would be no violation of confidentiality.

The Board talked about the idea of having a "Special Education Reserve" for the future. The Board talked about how the withdrawal process would occur and there was consensus about having a two person sign off verification instead of holding a meeting where the confidentiality of the student(s) would be put at risk. It was also discussed how the Town of Colchester would handle it if the Board Of Education did not give our excess revenue to them and instead, putting the excess revenue towards a Special Education Reserve. The Board discussed potentially budgeting more conservatively in the Special Education line to avoid not giving excess revenue to the Town of Colchester.

There was discussion about how the Town of Colchester is still in the negative in the Leath Reserve Account. It was stated that this is being addressed and will take time to fix. Pupil Services has been working on an Excess Cost Report with R. Linkkila and Eve Hurley on Special Education Students.

### 3.3 \*Update on William J. Johnston Middle School Construction Bond

Waiting to get the audit date from the State. The Board discussed that getting this Bond off of the Town's debt books is a good thing. C. Rivers will reach out to the State and see if it can be pushed along.

## 4. PUBLIC COMMENT

4.1 For Public Comments, please see Bylaw on Meeting Conduct

## 5. ADJOURNMENT

### 5.1 Adjournment

**Motion by:** M. Millington

Moved to adjourn.

**Second:** A. Oliphant

**Roll Call:** All in favor

**Vote:** Motion carried

C. Rivers adjourned the meeting at 8:40 AM

Respectfully submitted,

Alyssa Fraton

Executive Assistant to the Superintendent